

Rcvd By _____ Permit _____

City of Cottage Grove Recreation Department
 8020 80th St. So. Cottage Grove, Minnesota, 55016 | Phone: 651-458-3400

EVENT RESERVATION FORM

Event Name: _____ Date/s Requested: _____
 Facility Requested: _____ Number of Guests/Teams (required): _____
 Event Type (circle one): Traveling Tournament In-House Tournament Disc Golf Event Other: _____
 Applicant Name: _____ Organization: _____
 Applicant Address: _____ Phone: _____
 Applicant E-mail Address (required to receive permit): _____
 Applications on behalf of CGAA or ERAA require association president signature: _____

Mobile Food Unit Selling Liquor Bounce House Using Tent Stakes >6" Playing music over PA System

Fee Schedule	Class-2 City Events ERAA/CGAA In-House Events	Class-3 ERAA/CGAA Travel Disc Golf Non-Profit Local	Class-4 Resident Non-Profit not Local	Class-5 Non-Resident	Fee Detail
Facility Building/Fields	\$0	\$300 per day	\$500 per day	\$600 per day	
Lights Per Hour	\$25/hour	\$25/hour	\$25/hour	\$25/hour	
Dumpster	10yd - \$546 20yd - \$700 30yd - \$821	10yd - \$546 20yd - \$700 30yd - \$821	10yd - \$546 20yd - \$700 30yd - \$821	10yd - \$546 20yd - \$700 30yd - \$821	
Additional Satellites Per Unit/Per Event Clean-Outs Per Unit/Per Day	Reg Unit - \$60 ADA Unit - \$125 Clean-Out - \$32 Handwashing - \$90	Reg Unit - \$60 ADA Unit - \$125 Clean-Out - \$32 Handwashing - \$90	Reg Unit - \$60 ADA Unit - \$125 Clean-Out - \$32 Handwashing - \$90	Reg Unit - \$60 ADA Unit - \$125 Clean-Out - \$32 Handwashing - \$90	
Field Chalk	As determined by Parks Department				
Event Staff 2 Hr Minimum	\$55/hour First 2 hrs included	\$55/hour First 2 hrs included	\$55/hour First 2 hrs included	\$55/hour First 2 hrs included	
Tent/Bounce House Mark Utilities	\$50	\$50	\$50	\$50	
Concession Fee	\$40/day	\$40/day	\$40/day	\$40/day	
Commercial Use Permit 195'x135'	\$0	\$18/hour	\$25/hour	\$34/hour	
Satellite and Dumpster fees are subject to change based on incurred expense				Sub Total	
Non-Profits must provide an ST3 Form or pay tax (7.375%)				Tax	
				Total	

The persons and/or organizations using City of Cottage Grove facilities, by signing and accepting this permit, agree to indemnify the City of Cottage Grove for any damages to personal property by any participant involved and agree to assume all liability for the injury or death of any participant involved. The above fees are an estimation, which the Cottage Grove Recreation Department reserves the right to revise, at any point in time, based on the usage of the facility. As the official designated or the authorized user, I have read and agree to abide by the rules and regulations of the Cottage Grove Parks and Recreation Department and accept full responsibility for any damage done by those I represent.

Applicant Signature: _____ Date: _____

CC#: _____ Exp. Date: _____ Sec. Code _____ (We do not except Discover)